

# SUBCONTRACTOR QUALIFICATION FORM

Instructions: Elaboration of the following requested information or additional information deemed to be useful for evaluation of your firm's capabilities may be attached to this form. Your completed Qualification Form will be maintained and utilized by R. C. Stevens Construction Co. as a basis for determining bid sources. **Some R. C. Stevens Construction Co. projects may require more current information and the resubmission of this form by your firm.** From the attached list, please insert applicable Code Number in Contracting Interest section.



3333 Lawrence Street  
Orlando, Florida 32805  
(407) 299-3800  
fax (407) 291-9237

\*Please limit attachments to a maximum of 3 pages. Thank you!

Date: \_\_\_\_\_

Vendor No: \_\_\_\_\_

Name of company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

Telephone:(\_\_\_\_\_) \_\_\_\_\_ Fax:(\_\_\_\_\_) \_\_\_\_\_

Union Affiliations: \_\_\_\_\_ Local: \_\_\_\_\_ National: \_\_\_\_\_

**(IF YOUR COMPANY ADDRESS IS DIFFERENT FOR REMITTANCE PURPOSES, PLEASE INDICATE BELOW):**

Remittance: \_\_\_\_\_ Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Federal Identification Number: \_\_\_\_\_ Social Security Number (if sole owner): \_\_\_\_\_

Indicate type of business organization:

Corporation  Partnership  Sole Owner

Yrs. in business under present name: \_\_\_\_\_

If Corporation or Partnership, list names of Officers/Partners:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yrs. performing work specialty: \_\_\_\_\_

Work now under contract \$: \_\_\_\_\_

% of work performed by own forces: \_\_\_\_\_

Work in place last year \$: \_\_\_\_\_

State in which incorporated: \_\_\_\_\_ Date of incorporation: \_\_\_\_\_

Avg. annual sales last 3 yrs.\$ \_\_\_\_\_

Main Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

**Email Address (FOR BID NOTIFICATION):**

\_\_\_\_\_

State/County/City license(s) holder(s) (and numbers): \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_

Contracting interests (indicate CSI code # only, from attached list):

\_\_\_\_\_

Geographic area of business operation:

All FL  Cent. FL  N FL  SW FL  SE FL

Total Bonding Capacity \$: \_\_\_\_\_

Bonding Co.: \_\_\_\_\_

Bonding Company Best Rating: \_\_\_\_\_

Value of work presently bonded \$: \_\_\_\_\_

Agent: \_\_\_\_\_

Phone #: \_\_\_\_\_

Dun & Bradstreet Number: \_\_\_\_\_

Bank references (include address, phone number, contract person):

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Below are R.C. Stevens Insurance Requirements:

General Liability \$500,000.00

Auto Insurance \$100,000.00

Excess Coverage \$1,000,000.00

Worker's Comp. \$1,000,000.00

Current Experience Modification Rate: \_\_\_\_\_ Last Year: \_\_\_\_\_

Insurance Agent's Name (include address, phone number, contact person): \_\_\_\_\_

Total employed by firm: \_\_\_\_\_ Sales/estimators: \_\_\_\_\_ Project Mgrs.: \_\_\_\_\_ Clerical: \_\_\_\_\_ Field: \_\_\_\_\_

Approx. value of capital equipment owner by firm: \_\_\_\_\_

In-house Engineering or Fabrication capability: \_\_\_\_\_

\_\_\_\_\_ Fabrication floor area: \_\_\_\_\_ SF

Is Firm in compliance with all EEO requirements: \_\_\_\_\_ Yes \_\_\_\_\_ No

Is Firm qualified as a \_\_\_\_\_ WBE City, County, State certified in: \_\_\_\_\_  
(enclose copy of certification)

Is Firm qualified as a \_\_\_\_\_ MBE City, County, State certified in: \_\_\_\_\_  
(enclose copy of certification)

Does firm have a written work place Safety Program and Policy? \_\_\_\_\_ Yes \_\_\_\_\_ No

Does firm have a written Drug Free Work Place Policy? \_\_\_\_\_ Yes \_\_\_\_\_ No

Does firm have an orientation program for new employees? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Has Firm:** Failed to complete a contract \_\_\_\_\_; been involved in bankruptcy or reorganization \_\_\_\_\_;  
have any pending judgments, claims or suits against firm? \_\_\_\_\_.

(If the answer to any preceding is yes, please submit details on separate sheet.)

In the previous three years has your firm been cited for a serious (as defined by O.S.H.A.) violation? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, explain: \_\_\_\_\_

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Has firm worked on State of Florida AHCA inspected projects within the past three (3) years? \_\_\_\_\_ Yes \_\_\_\_\_ No

(If yes, state Specific Foremans, Project Names, Facilities and Locations where work performed, and prime General Contractors):

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List the four (4) most significant projects completed in the last five (5) years:

**PROJECT/LOCATION    GEN'L CONTRACTOR    CONTRACT AMT    DATE COMPLETED    CONTACT & PH. #**

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

(4) \_\_\_\_\_

List the three (3) most significant projects presently under construction:

**PROJECT/LOCATION    GEN'L CONTRACTOR    CONTRACT AMT    AWARD DATE    CONTACT & PH. #**

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

This form must be signed by an Officer of the firm or an individual so authorized by an Officer of the firm.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**FOR INTERNAL USE ONLY -- DO NOT FILL-IN**

<u>REFERENCE CONTACTED</u>	<u>DATE</u>	<u>CONTRACT</u>	<u>REMARKS</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<u>BONDING CO. CONTACTED</u>	_____	_____	_____
<u>BANK CONTACTED</u>	_____	_____	_____

**DUNN & BRADSTREET REQUESTED:** \_\_\_\_\_

Code/Sub	Description
01330	Construction Layout & Survey
01380	Photographic Documentation
01410	Testing & Inspection Services
01422	Construction Waste Management and Disposal
01530	Temporary Fencing
01590	Field Office Trailers
01600	Temporary Cranes & Hoists
01611	Temporary Scaffolding and Platforms
01710	Final Cleaning
02050	Demolition
02075	Saw Cutting
02080	Asbestos Abatement
02140	Dewatering
02176	Erosion Control / Retaining Walls
02200	Sitework
02250	Pressure Grouting Soil Stabilization
02280	Termite Control
02450	Piling & Sheet piling
02515	Unit Paving
02525	Paving & Surfacing
02580	Pavement Markings & Seal Coatings
02590	Traffic Signalization
02610	Utility Directional Drilling and Pipe Jacking
02670	Wells
02720	Underground Utilities, Storm, Sewer, Water
02725	Trench Drains Precast
02740	Septic Tanks
02820	Fountains & Water Features
02830	Chain Link and Wood Fences and Gates
02832	Fences and Gates
02863	Playground Equipment
02871	Site Furnishings
02900	Landscape, Irrigation, Sod & Seed
03200	Rebar
03226	Welded Wire Fabric
03300	Cast-in-Place Concrete
03330	Architectural Concrete/Hardscape
03365	Post-Tensioned Concrete
03380	Concrete Pumping
03400	Precast Structural Concrete
03450	Precast Architectural Concrete
03455	Precast Concrete Specialties
03470	Tilt-Up Concrete and Insul Wall
03520	Lightweight Concrete
04211	Concrete Unit Masonry
05120	Structural Steel & Welding
05401	Light Gauge / Steel Trusses / Cold Formed
05450	Unistrut
05500	Miscellaneous Metal, Stairs & Railings
05810	Metal Covers Expansion Joint and Column
06001	Rough Carpentry
06100	Wood Framing
06110	Lumber Suppliers
06130	Heavy Timber & Glue Lam
06190	Wood Trusses
06200	Finish Carpentry & Trim
06410	Cabinet & Case Work
06620	Glass-Fiber-Reinforced Plastic Shapes
06660	Countertops - Stone & Composit
07100	Caulking & Waterproofing

Code/Sub	Description
07200	Insulation - Thermal / Batt / Board
07250	Fireproofing - Spray On
07270	Firestopping
07300	Roofing - Asphalt Shingles & Tile
07400	Roofing - Metal Roof Panels
07510	Roofing - Built-Up Bituminous & Membrane
07530	Roofing - Specialties
07620	Gutters & Downspouts
08100	Doors Frames and Hardware
08250	Powered Door Opening Assemblies
08300	Composite Doors FRP
08330	Industrial Doors and Grilles
08350	Impact Doors
08360	Overhead & Sectional Doors
08400	Entrances and Storefronts
08500	Windows
08950	Large Custom Framed Skylight Systems
09200	Stucco / Plaster / EIFS
09250	Gypsum Board Assemblies and Metal F
09300	Ceramic Tiling
09301	Acid Resistant Flooring
09400	Terrazzo Flooring
09450	Stone Work
09510	Acoustical Ceilings
09550	Wood Flooring
09680	Resilient Flooring and Carpet
09705	Epoxy / Seamless Fluid-Applied Flooring
09870	Sand Blasting and Hydro Blasting
09900	Painting and Wallcovering
10100	Visual Display Surfaces and Signage
10200	Louvers
10260	Wall and Door Protection
10270	Access Flooring - Raised
10342	Steeple
10350	Flagpoles
10450	Pedestrian Control Crowd Line Rope
10500	Lockers
10520	Fire Extinguishers & Cabinets
10532	Awnings / Sunscreens / Walkway Coverings
10550	Postal Specialties
10652	Operable Partitions
10670	Storage Assemblies & Racks
10750	Telephone Specialties
10800	Toilet Accessories
10850	Cubicle Curtains Track and Hardware
11020	Bank Equipment
11040	Religious Equipment
11060	Theater and Stage Equipment
11130	Audio-Visual Equipment
11140	Vehicle Service Equipment
11150	Parking Control Equipment
11160	Loading Dock Equipment
11170	Solid Waste Control Equipment
11175	Trash Chutes
11400	Food Service Equipment
11450	Residential Appliances
11480	Athletic Equipment
11600	Laboratory Equipment
11680	Office Equipment & Furniture
12500	Window Blinds and Treatments

Code/Sub	Description
12690	Entrance Floor Mats and Frames
12700	Bleachers / Seating / Grandstands
13036	Clean Rooms
13038	Cold Storage Doors & Panels
13046	Prefabricated Booths
13090	Radiation Protection
13105	Mini Storage Specialties
13115	Metal Building Systems
13116	PEMB Erectors
13152	Swimming Pools
13205	Material Storage Tanks - Food
13300	Process Piping, Equipment & Controls
14200	Elevators
14500	Specialty Material Handling Equipment
14550	Conveyors
14580	Pneumatic Tube Systems
14600	Cranes and Hoists
15370	Fire-Extinguishing Systems
15400	Plumbing
15401	Med Gas & Oxygen Piping
15405	Compressed-Air Systems / Pneumatic Piping
15500	HVAC
15545	Chemical Water Treatment
15650	Refrigeration Processes
15990	Testing Adjusting and Balancing
16100	Electrical
16210	Generator Assemblies
16270	Fire Detection and Alarm
16670	Lightning Protection
16720	Low Voltage
16740	Communications Voice Data Structured Cabling